



# FTCE/FELE SCORE INTERPRETATION GUIDE

## HOW TO READ YOUR FTCE/FELE SCORE REPORT

**Overview.** You automatically receive two identical official score reports for each FTCE/FELE test you take. Scores will be sent directly to your district/college only if you requested that service when you registered; otherwise, you will need to furnish a score report yourself directly if required. Additional duplicate score reports can be sent only to the examinee.

Scores are automatically submitted electronically directly to the Department of Education's Bureau of Educator Certification in Tallahassee. However, if you took tests prior to July 1, 2002, and have not previously provided those scores to the Bureau, you will need to send a score report to: Bureau of Educator Certification, 201 Turlington Building, Tallahassee, FL 32399-0400, as part of the process of applying for a Florida Educator's Certificate.

For further information about test scores and score reporting, visit the FTCE/FELE Web site, [www.fl.nesinc.com](http://www.fl.nesinc.com), or call the FTCE/FELE program office at (413) 256-2893.

If you do not receive your score report, or your score report contains incomplete or erroneous information, call (413) 256-2893 within 60 calendar days of the score report date. A replacement or a new, corrected score report will be mailed to you at no charge.

**Subject Area Examination (SAE) and Professional Education Test (PEd) Scores.** If you took and passed an SAE or the PEd, the score report will indicate "PASS" if you achieved a scaled score of 200 or higher; if you did not pass, you will see "NOT PASS" and a numerical scaled score below 200 will be indicated on your score report and you will need to retake the examination. For the English 6–12, French K–12, M.G. English 5–9, and Spanish K–12 exams, which have a performance section as well as a multiple-choice section, scores are reported as one composite score consisting of the scores of both sections. The German K–12 and Speech 6–12 exams are divided into two parts for scoring purposes. Both parts must be passed; the parts may be retaken separately if one part is passed and the other is not passed. The Elementary Education K–6 test has one total score, which includes all subareas.

To find out approximately what percentage of the total test items you needed to answer correctly to receive a "PASS" score, access the Web site <http://www.fldoe.org/asp/ftce/pdf/percentpass.pdf> to view a chart that provides this information. **Please note the chart provides approximate percentages only.** For tests with a performance section as well as a multiple-choice section, weightings for the composite score are also indicated.

**General Knowledge (GK) Test Scores.** Each of the three multiple-choice GK subtests (Mathematics, Reading, and English Language Skills) is reported separately on the score report as a "PASS" if you achieved a scaled score of 200 or higher; if you did not pass, you will see "NOT PASS" and a numerical scaled score will be indicated on your score report and you will need to retake that subtest. The score for the GK Essay is a separate subtest score that requires a score of 6 out of 12 points to pass and will also be reported as "PASS" if you achieved a score of 6 or higher; if you did not pass, a numerical score will be indicated on your score report and you will need to retake the GK Essay subtest.

If you took one or more subtests of the CLAST prior to July 1, 2002, your CLAST score(s) will be indicated if you did not retake it as a GK subtest. See <http://www.fldoe.org/asp/ftce/pdf/percentpass.pdf> for approximate percentages required for passing the GK subtests.

**Florida Educational Leadership Examination (FELE) Scores.** If you took Subtest 1, Subtest 2, or Subtest 3 of the FELE, your score report contains test interpretation information. Note that the score for Subtest 2 (if taken prior to 1/1/2009) or Subtest 3 (if taken after 1/1/2009) is a composite score consisting of a multiple-choice section and an essay section. For further information about the scoring of the FELE, you may access <http://www.fldoe.org/asp/ftce/pdf/percentpass.pdf>.

## HANDSCORING INFORMATION

Examinees who fail one or more tests or subtests taken at paper-and-pencil test administrations may have their tests handscored **if the request is received within 30 days of the mailing of the score reports (deadline dates are published in the current Registration Bulletin and at the FTCE/FELE Web site, [www.fl.nesinc.com](http://www.fl.nesinc.com))**. To request handscoring, complete the request form on page 2 and send it with a check or money order for \$10.00 to the address indicated.

## DUPLICATE SCORE REPORT INFORMATION

To order a duplicate score report, complete the form on page 2 and send it with a check or money order for \$10.00 to the address indicated. You will receive two identical official score reports approximately 10 days after receipt of the order.

## SCORE VERIFICATION INFORMATION

If you did not pass a test and wish to have your scores verified, you may request an appointment for a score verification session. See the information included with your score report for details.

We want to hear from you! Please take a moment to go to the Department of Education's Web site and complete a Customer Feedback Survey regarding the testing services you have received. To complete the survey, go to [www.fldoe.org/asp/ftce](http://www.fldoe.org/asp/ftce) and follow the "online survey" link.

# DUPLICATE SCORE REPORT AND HANDSCORING REQUEST FORM

Mail this form with correct payment (\$10 or \$20) to:

**FTCE/FELE Program  
Evaluation Systems  
Pearson  
P.O. Box 660  
Amherst, MA 01004-9018**

### FEES

Duplicate Score Report.....	\$10
Handscoring of Test(s) .....	\$10
Duplicate Score Report and Handscoring.....	\$20

Enclose a personal check or money order payable to Evaluation Systems (no cash or credit cards).

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Apt # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

## DUPLICATE SCORE REPORT ORDER FORM

- Duplicate score reports can be sent only to the examinee.
- Scores for the most recent Subject Area Examination, Professional Education Test, and the most recent and/or highest score(s) obtained on the General Knowledge subtest(s) that you have taken will be on the score report, unless you specifically request a test taken earlier.
- If you specifically request a duplicate score report for more than one subject area exam, you will receive a separate score report for each.
- If you took a subtest of the CLAST before July 1, 2002, and have NOT retaken it as a General Knowledge Test subtest, then the CLAST score will appear on the score report.
- If you are not sure of the date you took a test, estimate as closely as possible.

**Please indicate the tests for which you are requesting a duplicate score report.**

### General Knowledge Test

- |   |                  |   |
|---|------------------|---|
| <input type="checkbox"/> GK Essay                   | Date Taken _____ | <input type="checkbox"/> Check here if taken on computer. |
| <input type="checkbox"/> GK English Language Skills | Date Taken _____ | <input type="checkbox"/> Check here if taken on computer. |
| <input type="checkbox"/> GK Reading                 | Date Taken _____ | <input type="checkbox"/> Check here if taken on computer. |
| <input type="checkbox"/> GK Mathematics             | Date Taken _____ | <input type="checkbox"/> Check here if taken on computer. |

### CLAST

- |  |                  |
|--|------------------|
| <input type="checkbox"/> FTCE-CLAST (teachers)   | Date Taken _____ |
| <input type="checkbox"/> Undergraduate           | Date Taken _____ |
| <input type="checkbox"/> CAT-CLAST (on computer) | Date Taken _____ |

### Subject Area Examination

Test Name \_\_\_\_\_  
 Date Taken \_\_\_\_\_  Check here if taken on computer.

### Professional Education Test

Date Taken \_\_\_\_\_  Check here if taken on computer.

- FELE**     Subtest 1 Date Taken \_\_\_\_\_     Subtest 2 Date Taken \_\_\_\_\_     Subtest 3 Date Taken \_\_\_\_\_  
 Check here if taken on computer.     Check here if taken on computer.     Check here if taken on computer.

## HANDSCORING REQUEST FORM

- Handscoring is available for regular and supplemental test administrations, but **not for computer-based tests**, which are recorded electronically.
- If your test included a performance component, including an essay, speaking assignment, interview, or speech, only the multiple-choice portion will be handscored.
- A request for handscoring must be received within 30 days of the mailing of the score reports.
- You will receive a reply within 2 weeks regarding the results of handscoring your tests.

**Please indicate the tests for which you are requesting a handscore (paper-based tests only).**

### General Knowledge Test

- |   |                  |
|---|------------------|
| <input type="checkbox"/> GK Essay                   | Date Taken _____ |
| <input type="checkbox"/> GK English Language Skills | Date Taken _____ |
| <input type="checkbox"/> GK Reading                 | Date Taken _____ |
| <input type="checkbox"/> GK Mathematics             | Date Taken _____ |

### FELE

- |                                    |                  |
|------------------------------------|------------------|
| <input type="checkbox"/> Subtest 1 | Date Taken _____ |
| <input type="checkbox"/> Subtest 2 | Date Taken _____ |
| <input type="checkbox"/> Subtest 3 | Date Taken _____ |

### Subject Area Examination

Test Name \_\_\_\_\_  
 Date Taken \_\_\_\_\_

### Professional Education Test

Date Taken \_\_\_\_\_